**Agenda**

2pm Wednesday 28 April 2021

*Meeting via MS Teams,* [*invitation previously circulated*](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OTYxNWNmNjYtNTFhZS00OWU1LTgyNGUtNThkYmI0MjgyYmZk%40thread.v2/0?context=%7b%22Tid%22%3a%22482a4ef9-66e4-4e76-9f24-6da09a713ed4%22%2c%22Oid%22%3a%22f6620c1e-0047-4737-9a45-dd9ed0d8a24c%22%7d)

**MEETING ADMIN**

1. Note of Previous Meeting 24 March 2021 *- circulated*
2. Apologies / Matters Arising

**EMB WORK PROGRAMME**

1. Scottish Parliament Election 6 May 2021 overall review of current position (analysis of [constituencies](https://www.emb.scot/downloads/file/787/analysis-of-candidates-by-constituency) and [regions](https://www.emb.scot/downloads/file/791/analysis-of-parties-or-individual-candidates-by-region))
   1. Current issues escalated to the EMB for awareness
      1. Royal Mail
      2. Print Suppliers
      3. Postal Vote Processing
      4. Electoral Management Systems
   2. Lateral Flow Testing – *update position circulated*
   3. Count timing; scheduling of count – *circulated*.
   4. Registration update including report on postal vote numbers - *circulated*
   5. Risk Register *to follow*
   6. Police Scotland support for ROs and EROS – Supt Gerry Corrigan, National SPOC
      1. Cybersecurity seminar
   7. Fees and Charges Order
2. Preparation for Scottish Local Government Elections 5 May 2022
   1. eCount for 2022 Scottish Local Government Elections – *update* *to follow*
   2. RO Fees for Scottish Local Government Elections *– for future discussion*

**GENERAL UPDATES**

1. Local Government By-elections
   1. Log of By-elections scheduled through May 2021 - *circulated*
2. Scottish Government General Update - *to follow*
3. Electoral Commission General Update – *oral update*
4. Electoral Registration Update from the Electoral Registration Committee of the SAA - *to follow*
5. Local Government Boundary Commission for Scotland- *update*
6. Referendum Guidance

**INFORMATION**

1. Regional Returning Officers’ Group / ECAB and associated meetings
2. Scottish Parliament Political Parties Panel – *oral update*
3. AEA Branch Update *to follow*
4. EMB Financial Statement *– to follow*
5. Any Other Business

**DATES OF FUTURE MEETINGS – 2021 until the election:**

* To be agreed post election, to include lessons learned review.

Other meetings may be required in response to immediate issues.