**Agenda**

2pm Wednesday 24 March 2021

*Meeting via MS Teams,* [*invitation previously circulated*](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_MzZiZjJkODYtNGEyOC00MWIzLThlZGItZjdkOGNkMzVmZmY0%40thread.v2/0?context=%7b%22Tid%22%3a%22482a4ef9-66e4-4e76-9f24-6da09a713ed4%22%2c%22Oid%22%3a%22f6620c1e-0047-4737-9a45-dd9ed0d8a24c%22%7d)

**MEETING ADMIN**

1. Note of Previous Meeting 24 February 2021 *- circulated*
2. Apologies / Matters Arising

**EMB WORK PROGRAMME**

1. Scottish Parliament Election 6 May 2021 overall review of current position
	1. Briefing to Minister and Party Business Managers 22 March 2021 - *update*
	2. Scrutiny of count processes –*position paper published*
	3. Testing of count staff - update
	4. Allocation of voters to polling stations - *update*
	5. Count timing; scheduling of count – *circulated*.
	6. Registration update including report on postal vote numbers – *circulated but will be updated*
	7. Risk Register *to follow*
	8. Police Scotland support for ROs and EROS – Supt Gerry Corrigan, National SPOC
		1. Security advice for candidates
	9. Fees and Charges Order – *update from Scottish Government*
2. Preparation for Scottish Local Government Elections 5 May 2022
	1. eCount for 2022 Scottish Local Government Elections – *update* *to follow*

**GENERAL UPDATES**

1. Local Government By-elections
	1. Log of By-elections scheduled through March 2021 - *circulated*
2. Scottish Government General Update - *to follow*
	1. Indemnity for Returning offices – circulated
3. Electoral Commission General Update – *oral update*
4. Electoral Registration Update from the Electoral Registration Committee of the SAA - *to follow*
5. Local Government Boundary Commission for Scotland- *update*

**INFORMATION**

1. Regional Returning Officers’ Group / ECAB and associated meetings
2. Scottish Parliament Political Parties Panel – *oral update*
3. AEA Branch Update *to follow*
4. EMB Financial Statement *– to follow*
5. Any Other Business

**DATES OF FUTURE MEETINGS – 2021 until the election:**

* 28 April 2021

Other meetings may be required in response to immediate issues.