



Elections Scotland

## ELECTORAL MANAGEMENT BOARD FOR SCOTLAND

# Agenda

Tuesday 4 December 2012, 2:00pm

West Lothian Room, The Lothian Chambers, 59-63 George IV Bridge  
Edinburgh, EH1 1RN ([map](#))

### MEETING ADMINISTRATION

- 1.0 Apologies
- 2.0 Note of Previous Meeting (28 September 2012) (*circulated*)
  - 2.1 Matters Arising

### REVIEW OF RECENT ACTIVITY

- 3.0 Annual Report of the Electoral Management Board for Scotland 2011 / 2012 (*circulated*)
- 4.0 EMB Funding 2012/13
- 5.0 EMB Website & Logo
- 6.0 Scottish Parliament Local Government and Regeneration Committee Evidence Session 28 November 2012 – *update*
- 7.0 Review of 2012 eCounting Project – *update*
- 8.0 Issues arising from May 2012 Elections
  - 8.1 Finance / settlement of accounts
  - 8.2 Counting Officers' Fees / Superannuation
- 9.0 Electoral Commission update
  - 9.1 RO Performance Standards (*update*)
- 10.0 Publication of Voting Information
  - 10.1 Draft Guidance from the EMB (*circulated*)

## FUTURE WORK PROGRAMME

### **11.0 Scottish Referendum on Independence**

**11.1 The Edinburgh Agreement** (*circulated for information*)

**11.2 Update from Scottish Government** (*paper to follow*)

**11.2.1 Franchise Bill**

**11.2.2 Referendum Bill**

**11.2.2.1 SOLAR Elections Working Group** – *update*

**11.3 Role of EMB**

**11.3.1 Chief Counting Officer – Key Tasks** (*circulated*)

**11.3.2 Project Plan** (*to follow*)

**11.3.3 Funding for 2013/14**

**11.3.4 Working Groups / Portfolio Managers**

**11.3.5 Fees and Charges Order**

**11.4 Support from Electoral Commission**

**11.4.1 Guidance, Forms etc**

**11.4.2 Performance Monitoring**

**11.4.3 Draft Code of Conduct for Campaigners** (*circulated*)

**11.5 Support from the Scottish Government**

**11.5.1 Project Governance**

**11.6 Registration Issues – overview** (*circulated*)

### **12.0 Preparation for European Elections 2014**

**12.1 Date of polling**

## INFORMATION

### 13.0 Regional Returning Officers' Group and associated meetings

(Papers available at <http://www.electoralcommission.org.uk/elections/elections-and-referendums-working-groups> )

**13.1 Elections and Referendums Steering Group Agenda and Papers – Update from Convener**

**13.2 Elections & Registrations Working Group Agenda and Papers – Update from Secretary**

### 14.0 Scottish Political Parties Panel

14.1 **4 December 2012** (*agenda to follow*)

## CONSULTATIONS

### 15.0 Consultations

**16.0 House of Lords Constitution Committee Report on The Agreement for a Referendum for Independence for Scotland – [with evidence provided by the EMB available here](#)**

## ANY OTHER BUSINESS

### 17.0 Dates of Future Meetings

**Former ROs to advice SP Referendum Committee**

**Franchise Bill**

**Colin Dingwall on IER**

**Mary Pitcaithly,**

*Convener of the Electoral Management Board for Scotland*