

## Agenda Electoral Management Board for Scotland

Wednesday 19 October 2011, 3:00pm  
Boardroom, City of Edinburgh Council Headquarters  
Waverley Court, East Market Street, Edinburgh

### ADMINISTRATION

- 1.0 Apologies
- 2.0 Note of Previous Meeting (10 August 2011)
  - 2.1 Matters Arising

### BOARD WORK PROGRAMME / POLICY & PLANNING

- 3.0 Issues arising from 5 May Electoral Events: Scottish Parliamentary Elections and Referendum on the Voting System for UK Parliamentary Elections
  - 3.1 Letter to Mary Pitcaithly re Fees and Charges Provision for the 5 May 2011 Electoral events (*circulated*)
- 4.0 Preparation for Scottish Local Government Elections 2012
  - 4.1 Legislation
    - 4.1.1 The Scottish Local Government Elections Order 2011 as laid
    - 4.1.2 Scottish Government Response to EMB comments (*circulated*)
  - 4.2 Performance Management
    - 4.2.1 Update from the Electoral Commission re Guidance
    - 4.2.2 Update from the Forms Group
    - 4.2.3 Returning Officer Performance Standards (consultation)
    - 4.2.4 Joint Briefings with the Electoral Commission

#### **4.3 E Counting**

##### **4.3.1 User Agreement / EDS**

##### **4.3.2 Comments from SOLAR *(to follow)***

##### **4.3.3 Update from Scottish Government**

#### **4.4 Postal Voting**

##### **4.4.1 Letter from Highland RO re rejection of postal votes *(circulated)***

#### **5.0 EMB Administration**

##### **5.1 Appointments**

###### **5.1.1 Convener**

###### **5.1.2 Board Members**

##### **5.2 Support / Secretariat**

##### **5.3 Future operation of the Board**

#### **6.0 Bulletin / Newsletter**

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| <b>INFORMATION</b> |
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#### **7.0 By-elections - *update***

#### **8.0 Regional Returning Officers' Group and associated meetings**

*(Papers available at <http://www.electoralcommission.org.uk/elections/elections-and-referendums-working-groups> )*

##### **8.1 Elections and Referendums Steering Group Agenda and Papers – *Update from Convener***

##### **8.2 Elections & Registrations Working Group Agenda and Papers – *Update from Secretary***

#### **9.0 Scottish Political Parties Panel**

##### **9.1 Note of meeting 27 September 2011 – *(circulated)***

**9.2 Issues for future meetings**

**10.0 Boundary Issues**

**10.1 Review of UK Parliament Constituencies in Scotland - Initial Proposals;  
Hugh Buchanan to attend**

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| <b>CONSULTATIONS</b> |
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**11.0 Consultations**

**11.1 Returning Officers Performance Standards**

**11.2 Review of UK Parliament Constituencies in Scotland - Initial Proposals**

**12.0 Any Other Business**

**13.0 Dates of Future Meetings**

**November - 18 November (aligned with COSLA)**

**December - 14 December**

**Mary Pitcaithly,**  
Convener of the Interim Electoral Management Board for Scotland