**Agenda**

14:00 16 February 2024

[*[Meeting via Teams](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_ZDU2ZDE0MGYtZjZmNS00YjM1LWIyNjctZDEwZDA1MDRlZmJj%40thread.v2/0?context=%7b%22Tid%22%3a%22482a4ef9-66e4-4e76-9f24-6da09a713ed4%22%2c%22Oid%22%3a%22f6620c1e-0047-4737-9a45-dd9ed0d8a24c%22%7d)*](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_ZTIzNmM4ODYtZTQzYy00YzRjLWExMjktYWI5M2M1NTAxYWVk%40thread.v2/0?context=%7b%22Tid%22%3a%22482a4ef9-66e4-4e76-9f24-6da09a713ed4%22%2c%22Oid%22%3a%22f6620c1e-0047-4737-9a45-dd9ed0d8a24c%22%7d)

**MEETING ADMIN**

1. Apologies
2. Note of Previous Meeting 13 December 2023 (*circulated*)
	1. Actions from January 23 Planning Day for noting – (*circulated*)

**EMB WORK PROGRAMME**

1. Accessibility Subgroup Update
	1. Recommendations: Measures to improve accessibility during elections (Immediate Actions) – (*circulated)*
	2. Other Workstreams (*oral updates*)
		1. Medium Term (2026) – Tactile and Audio Pilots
		2. Longer Term (2027) – Digital options
	3. Accessibility Project Manager (*oral update*)
2. EMB Forms Group (*oral update*)
	1. MS Teams channel for collaboration on forms
3. Preparation for UK Parliamentary General Election – *(general oral update)*
	1. Potential Recommendations for ROs and EROs for UKPGE in 2024
	2. Public Awareness – Voter ID & Postal Vote Handling - *discussion*
	3. Elections Act 2022:– *oral update on UK Elections Act issues (Voter ID, OAVA, Overseas Electors, Postal Vote Handling and Secrecy, Accessibility)*
	4. Divergence issues
		1. Update on Divergence issues – *(oral update)*
4. Electronic Vote Counting 2027 and by-elections – *(circulated)*
5. EMB & Electoral Commission Joint Seminars –[Postal Vote Handing](https://youtu.be/EPCJaiMh-M0) – (*oral update)*
6. Capacity Building and Resilience – Discussion Paper *(circulated)*

**GENERAL UPDATES**

1. Scottish Government General Update – *(circulated)*
2. Standards, Procedures, and Public Appointments Committee evidence session / written evidence - Scottish Elections (Representation and Reform) Bill 21 March 2024
3. UK Government – Department for Levelling Up, Housing and Communities: Elections and Registration Update
	1. UK Funding Working Group *–* final guidance *(to follow)*
	2. Election Pay Rates - *(circulated)*
	3. Response from Simon Hoare (UK Minister for Elections) with respect to Funding - *(circulated)*
4. Electoral Commission General Update – (*to follow)*
5. Electoral Registration Update from the Electoral Registration Committee of the SAA update – (*to follow)*
	1. Actions from Registration Roundtable (Thursday 7 December 2023) – *(circulated)*
6. AEA update (*to follow*)
7. Boundaries Issues (*to follow*)

**INFORMATION**

1. EMB Administration
	1. Membership
	2. EMB Annual Report *– (circulated)*
	3. EMB Funding *– (oral update)*
2. Local Government By-elections
	1. Updated Log of local government by-elections - *(circulated)*
	2. Fujitsu Quarterly Review January 2024 - *(circulated)*
3. Any Other Business

**DATES OF FUTURE MEETINGS** (subject to confirmation of date of UKPGE) 10 May 1000-1130 / 7 August 1400-1530 / 12 November 1400-1530